

List of documents for payments under the Deed Poll

Russian residents

Legal entity:

1. Tax identification number certificate (ИНН) or main state registration number certificate (ОГРН);
2. Names of owners (shareholders, participants, etc.) that own or control 10% or more;
3. Eligibility instruction, signed by an authorized representative of the bondholder;
4. Power of attorney authorizing the representative to execute the eligibility instruction on behalf of the bondholder (if signed not by the general director information on which is included in the Russian companies register (ЕГРЮЛ));
5. Consent to personal data processing:
 - a. For USD payments: please use the form “Payee’s Representative Privacy Notice” available at: <https://ir.ozon.com/restructuring/>

Individual:

1. Tax identification number certificate (ИНН);
2. Russian passport (first two pages);
3. Eligibility instruction
4. Consent to personal data processing:
 - a. For USD payments: please use the form “Payee Privacy Notice” available at: <https://ir.ozon.com/restructuring/>
 - b. For RUB payments: please contact us at cbond_documents@ozon.ru

Foreign residents

Legal entity:

1. Extract from the companies register (or a similar document in accordance with the laws of incorporation);
2. Certificate of incorporation (or a similar document in accordance with the laws of incorporation);
3. Names of owners or principals (shareholders, partners, beneficial owners, trustees, etc.) that own or control 10% or more;
4. Eligibility instruction, signed by an authorized representative of the bondholder;
5. Document confirming authority of the signatory of the eligibility instruction (if executed not by a person authorized to sign documents individually on behalf of the bondholder in accordance with the extract from the companies register)
6. Consent to personal data processing:
 - a. For USD payments: please use the form “Payee’s Representative Privacy Notice” available at: <https://ir.ozon.com/restructuring/>

Individual:

1. Passport or similar document confirming individual’s personality (containing photo and identification number of an individual);

2. Document confirming tax residency of an individual;
3. Eligibility instruction
4. Consent to personal data processing:
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 - b. For RUB payments: please contact us at cbond_documents@ozon.ru